

***Auburn Municipal Civil Service  
Minutes– Meeting April 4, 2013 3pm***

Roll Call –

Commissioner DeAngelis called the meeting to order.  
Civil Service Clerk; Anna Hlywa took the roll call. Present were Commissioner Chris DeAngelis, Commissioner Diane Gove and Commissioner Jack Hardy. Also present was Chief of Police; Brian Neagle.

Approve minutes of meeting held on March 7, 2013

Motion to approve minutes by Commissioner Hardy, 2<sup>nd</sup> by Commissioner Gove. Motion carried 3-0.

Old Business

- Review and approve exam announcement #72-217 – Promotional Police Sergeant Letter attached from Police Chief Brain Neagle requesting change.

Chief Neagle explained that he believes that 24 months that was required in the past is not enough time and as he stated in his letter would like to extend to 60 months (5 years ) of experience. Sergeant is one of if not the most important job at the station. It is the liaison between the people and the Chief. As a chief I need someone who is responsible, mature and can deal with the public. Commissioner DeAngelis stated that he believes this is a reasonable recommendation and would entertain a motion to approve the changes. Commissioner Gove asked if we would still have a large enough pool of candidates that are eligible to take the exam with the 5 year minimum. Anna went over the spreadsheet that was created and we would still have 41 officers eligible and by increasing the min years to 5 we eliminated 4 people. Commissioner Hardy motioned to approve the changes to the job spec and the exam announcement #72-217 for Police Sergeant. 2<sup>nd</sup> by Commissioner Gove. Motion carried 3-0.

New Business

- Employee changes

No discussion had.

- Upcoming schedule

No Discussion had.

Chief Neagle had a question in regards to probationary periods and what he could do in regards to extending. He was advised by Commissioner DeAngelis that the Local Civil Service Rules must be enforced when dealing with probationary periods. If the rules were re-evaluated and the

probationary periods were changed that is a process that has to go through local commission, council and state commission. At this time the only option is to address the problem with the employee during the prescribed probationary period. You have during that period and up to the last day to terminate or demote that employee.

Commissioner Gove motion to adjourn the meeting. 2<sup>nd</sup> by Commissioner Hardy. Meeting Adjourned.

  
ATTEST